

Shropshire Council  
Legal and Democratic Services  
Shirehall  
Abbey Foregate  
Shrewsbury  
SY2 6ND

Date: Wednesday, 15 June  
2016  
My Ref:  
Your Ref:

**Committee:  
Audit Committee**

**Date:** Thursday, 23 June 2016  
**Time:** 9.30 am  
**Venue:** Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury,  
Shropshire, SY2 6ND

You are requested to attend the above meeting.  
The Agenda is attached

Claire Porter  
Corporate Head of Legal and Democratic Services (Monitoring Officer)

**Members of Audit Committee**

Tim Barker (Chairman)	Pamela Moseley
John Cadwallader (Vice Chairman)	David Turner
Chris Mellings	

Your Committee Officer is:

**Michelle Dulson** Committee Officer  
Tel: 01743 257719  
Email: [michelle.dulson@shropshire.gov.uk](mailto:michelle.dulson@shropshire.gov.uk)

# AGENDA

**1 Apologies for Absence / Notification of Substitutes**

**2 Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

**3 Minutes of the previous meetings held on the 18 February 2016 and 27 May 2016 (Pages 1 - 10)**

The Minutes of the meetings held on 18 February 2016 and 27 May 2016 are attached for confirmation marked 3a, 3b and 3c respectively.  
Contact Michelle Dulson (01743) 257719

**4 Public Questions**

To receive any questions from the public, notice of which has been given in accordance with Procedure Rule 14.

**5 Council Tax and NNDR Performance Report Monitoring (Pages 11 - 20)**

The report of the Revenues and Benefits Service Manager is attached marked 5.  
Contact: Phil Weir (01743) 256113

**6 Annual Whistleblowing Report (Pages 21 - 26)**

The report of the Human Resources Service Manager is attached marked 6.  
Contact: Sam Williams (01743) 252817

**7 Revenue Outturn Report 2015/16 (Pages 27 - 48)**

The report of the Section 151 Officer is attached marked 7.  
Contact: James Walton (01743) 255011

**8 Capital Outturn Report 2015/16 (Pages 49 - 74)**

The report of the Section 151 Officer is attached marked 8.  
Contact: James Walton (01743) 255011

**9 Annual Statement of Accounts 2015/16 (Pages 75 - 256)**

The report of the Section 151 Officer is attached marked 9.  
Contact: James Walton (01743) 255011

- 10 Internal Audit Annual Report 2015/16** (Pages 257 - 280)
- The report of the Audit Service Manager is attached marked 10.  
Contact: Ceri Pilawski (01743) 257739
- 11 Review of the Code of Corporate Governance 2015/16** (Pages 281 - 318)
- The report of the Engagement Auditor is attached marked 11.  
Contact: Pete Chadderton (01743) 257737
- 12 Annual Governance Statement and a Review of the Effectiveness of the Council's System of Internal Control 2015/16** (Pages 319 - 346)
- The report of the Section 151 Officer is attached marked 12.  
Contact: James Walton (01743) 255011
- 13 Annual review of Internal Audit - Quality Assurance and Improvement Programme (QAIP) 2015/16** (Pages 347 - 360)
- The report of the Section 151 Officer is attached marked 13.  
Contact: James Walton (01743) 255011
- 14 Annual Assurance Report of Audit Committee to Council 2015/16** (Pages 361 - 376)
- The report of the Section 151 Officer is attached marked 14.  
Contact: James Walton (01743) 255011
- 15 Changes to Arrangements for Appointment of External Auditors** (Pages 377 - 382)
- The report of the Section 151 Officer is attached marked 15.  
Contact: James Walton (01743) 255011
- 16 External Audit: Pension Fund Audit Plan 2015/16**
- The report of the Engagement Lead is to follow marked 16.  
Contact: Mark Stocks (0121) 232 5437
- 17 External Audit: Audit fee letter 2016/17** (Pages 383 - 386)
- The report of the Engagement Lead is attached marked 17.  
Contact: Mark Stocks (0121) 232 5437
- 18 External Audit: Audit Committee Update**
- The report of the Engagement Lead is to follow marked 18.  
Contact: Mark Stocks (0121) 232 5437

**19 Date and Time of Next Meeting**

The next meeting of the Audit Committee will be held on the 15 September 2016 at 9.30 am.

**20 Exclusion of Press and Public**

To RESOLVE that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations and Paragraphs 2, 3 and 7 of the Council's Access to Information Rules, the public and press be excluded during consideration of the following items.

**21 Exempt Minutes of the previous meetings held on 18 February 2016 (Pages 387 - 392)**

The exempt minutes of the meetings held on the 18 February 2016 are attached for confirmation, marked 21a and 21b respectively.  
Contact Michelle Dulson (01743) 257719

**22 Fraud, Special Investigation and RIPA Updates (Exempted by Categories 2, 3 and 7) (Pages 393 - 396)**

The report of the Engagement Auditor is attached, marked 22.  
Contact: Pete Chadderton (01743) 257737